

**NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY-
GORAKHPUR CENTRE**

NIELIT/GKP/206/Admn (Vol-XII)

Date: 27-10-2025

OFFICE MEMORANDUM

Subject: Instructions regarding attending functions, giving statements to media, and leaving station – reg.

It is to inform that no officers/officials shall attend any public functions, giving statements to media/print media, and leaving station without obtaining prior permission from the Competent Authority.

In this regard, all officers/officials are hereby directed to strictly adhere to the following instructions:-

- (i) No officer/official shall attend any function, seminar, conference, or event as a Guest, Chief Guest, Speaker, or in any other official capacity without obtaining prior permission from the competent authority.
- (ii) No officer/official shall make any public statement, give interviews, or share information or opinions with any media or print media without prior approval of the competent authority.
- (iii) No officer/official shall leave the station/headquarters without obtaining prior permission from the competent authority.

In view of above, all officers/officials are advised for strict compliance.

This issues with the approval of the Competent Authority.



(Arun Mani Tripathi)
Joint Director/ Head Admn.

To,

All Officer/officials of NIELIT Gorakhpur

Copy to:-

- 1. The Director, NIELIT Gorakhpur: For kind information please.
- 2. Officer-in-Charge of NIELIT Lucknow/Pilibhit/CoE Noida Centre and Study Centre GIDA, Gorakhpur: To circulate amongst all officers/officials of the Centre